**PDP ASSIGNMENT 5**

**Talking about yourself & others at work**

Small-talk conversation is important in business situations as well as in your personal life to help make people feel comfortable and to build strong relationships.

Here we will review some common small-talks that we generally engage in at work, during travel or at leisure as given below.

Let us first understand the given cases:

1. Describing places around you, including your home

Ex. My parents are very old and are retired. Nick is the eldest in the family.

1. Describing other people, especially family

Ex. Our house is next to the temple. Is it a spacious house? It is very beautiful.

1. Giving compliments or praise

Ex. She is very witty. His new car is incredible. Wow! She is so pretty!

1. Talking about frequency

Ex. Do you often go to the park? When do you usually go to college?

Let us practise these small talks on the Small Talk Cue Cards that I am attaching here:

**Conversation 1 – Family discussion at work**

**Conversation 2 – House for Rent**

**Conversation 2 – Meeting at a Restaurant**

**Complete these cue cards and send your answers to the email ID: abspdpassignments@gmail.com**